Once Multi-Factor Authentication (MFA) is enabled on your account, **sign in with your NHSmail account** to begin the set up process



Click **'Profile'** in the navigation bar at the top of the screen and select **'My Profile'** from the drop-down menu



From **'My profile'** page, click on **'Self-Service'**



Click 'Self-enrol' for MFA

| My Profile Security Questions Self-Service | |
|---|--|
| Nominate Myself as Leaver | |
| Please note by submitting the self-service leaver/joiner nomination you agree to understand terms and conditions associated with it. Please refer guidance material here. | |
| Self-enroll for MFA MFA Status: Not Enabled | |
| Please note by using disable MFA through self-service you agree to understand terms and conditions associated with it. Please refer guidance material here. | |
| material here. | |
| | |
| | |

Click **'Confirm'** to enable the MFA

Confirm MFA Enable/Disable

You are about to enable/disable MFA for your account. Please confirm to proceed.



The following success message will be displayed.

Note: Now that MFA is enabled on the account the authentication method (Mobile app, call, text message or FIDO2) requires to be set up. Please, select the method and follow the steps.



success: MFA enabled successfully for exchtest1.17thjan2020@stg.nhs.net.