

EPR Form for Care after Death: Last Offices (Nurse led)

Family informed and aware of situation	YES / NO button choice and small free text area
Family made aware to arrange appointment to pick up Death Certificate	Date and time of appointment
Verification (Confirmation) of Death taken place and documented on EPR	YES / NO button choice
Is the death was unexpected AWAIT FURTHER INSTRUCTION FROM DOCTOR	YES / NO button choice
	<p>If YES Do not wash or complete mouth care. Leave ALL intravenous cannulae, infusions clamped but intact. Also leave medical equipment (including gastrostomy tubes, tracheostomy tubes, stoma bags, catheters in situ including the bag and contents (but clamped))</p> <p>If NO then continue the form</p>
Religious / spiritual / cultural needs have been checked / provided prior to carrying out Last Offices	YES / NO button choice and small free text area
Identification Bracelets on wrist and ankle in place	YES / NO button choice
<p>Last offices completed by whom (Carry out in:</p> <ul style="list-style-type: none"> • Expected deaths • Unexpected deaths where the doctor has attended and confirmed death • There are no suspicious circumstances) 	<ul style="list-style-type: none"> • PPE used (If the patient has an infection then please refer to the infection control policy and procedure 'Infection Control – Last Offices for Infected Bodies' INF15 guidelines) • Lay body flat with arms by their side if possible. • Close eyes if possible. • Pillow left behind head. • Deceased washed, maintaining dignity and respect at all times. • Personal care given (shave, comb hair, and put glasses on face). • Mouth care given and dentures replaced. (Use a rolled up towel / small pillow underneath the jaw if mouth keeps opening. Do <u>not</u> bind the jaw with bandages). • Wounds dressed. • Incontinence products used for leakage. Document on EPR what has been used. • Clean bed linen used. • Jewellery should be left on the body and wedding rings should be taped over. (Document this on the Record of Death. If a relative asks for jewellery to be removed please ensure they sign for this on a patient's property form (and witnessed and signed for by 2 nurses). All of the other patient's property should be packed, labelled and taken to the

	<p>Patient's Administrator in Central Administration.</p> <ul style="list-style-type: none"> • Dress in patient's own clothing. • Ensure the identification bracelets on wrist and ankle and copy of Record of Death is taped to clothing over the chest. • Screen off beds / area when the deceased is being transferred from the ward. <p>Record all details and actions on both Verification (Confirmation) of Death and Last Offices forms on EPR. Include names of those present and those informed</p>
Jewellery accounted for (see Following the Death of a Patient & Last Offices procedure on intranet)	YES / NO button choice and small free text area
Record of Death taped to clothing over chest	YES / NO button choice
Has the patient's property been packed, labelled and kept on the ward for collection.	YES / NO button choice and small free text area

Competency for Verification to be added